

## Quilters Unlimited Steering Committee Meeting Minutes

February 17, 2022, Meeting – postponed from January due to Covid/schedule conflicts

12 Elected, Standing and Support Committee Chairs and Co-Chairs in attendance: Sue Isaac, Kerry Cohen, Jeanne Brenner, Karen Kunz, Michele Hackmeyer, Ann Gaber, Peggy Clark, Pam Doffek, Jane Jordan, Ellen Fournier, Tara Goodman and Rachel Smith. Quorum met.

Sue called the meeting to order at 6:32 pm.

Sue motioned that we approve the outstanding meeting minutes that were circulated prior to tonight's meeting. Pam seconded the motion, and all were in favor.

### Old Business:

Sue clarified the monthly bank fee issue that had been emailed to the Steering committee in January. She noted that though the motion/vote via email to move the money from the money market account to the checking account, this was not completed. After questioning the bank further, this was explained it was not a monthly fee, but a yearly dormancy fee. Rachel is still working with the bank to try and have this fee credited back to our account. After discussion, it was determined to leave accounts as they are currently and make a note in the Treasurer's notebook about making a small transfer each year to prevent this charge.

Sue motioned tabling the bank change and/or account options until April to allow Rachel to look at other banking options for the guild's accounts, possibly online banking, with less fees and/or higher yields for our money market/savings account. Karen seconded the motion, and all were in favor.

### Reports:

President's Report: Sue noted that the public library meeting room is not available for our May guild meeting. Discussions on other options within the community were provided and Sue would check into those to secure a location quickly, since May is our national speaker meeting and we want to advertise. (Sue emailed the SC later in the week to confirm QU was able to reserve the hall at Timberland Church of Christ for May 12 and there is no charge since one of our members is a member of the church.)

Audit Committee: The Audit Committee report was provided via email before the meeting. There were no issues or discrepancies found.

Membership VP: Peggy Allen provided the membership update via email. We currently have 99 paid members for 2022 and the in-person attendance at the last two meetings has increased significantly.

Sit-n-stitch Groups: Terri Smith reported via email that five members of QU representing the guild and various sit-n-stitch groups have recently participated in story times at the local public library branches. The children's story time events discussed quilting with the children and displayed quilts for the hour. The library's event organizer was very pleased with the outcome.

Policy and Procedures: Carol Eskola submitted via email a requested change to the P&P to clarify the newsletter and email coordinator combined responsibilities. Pam motioned to accept the changes as proposed. Michele seconded the motion, and all voted in favor.

Workshops: Ellen had provided the proposed contract with Denise Schmidt for discussion and review via email.

The fee to charge for the upcoming workshops was discussed in correlation to the price the national speaker charged for teaching the workshop. Many agreed that the actual cost of the workshop charge be divided by the average of 12 attendees to determine the cost to QU members. The guild will be covering all the other fees, travel, lodging, etc. for the workshops, but this allowed the guild to cover the actual cost of the teacher's workshop fee. It was also discussed about the guild adding the required pattern fee to the workshop sign up fee. After much discussion, Sue motioned that the fee for the Denise Schmidt workshops be set at \$110 dollars (includes \$10 pattern fee). Ann seconded the motion and after discussion, all were in favor.

Discuss about the contract Denise Schmidt sent noted several items that needed to be changed, clarified, or updated, i.e., Name of the guild, per diem amount specified, checking QU's previous contracts cancellation clause, specifying number of luggage fees, having option to ship supplies/merchandise. Sue motioned that we allow Ellen to represent QU to amend the contract per our discussion and negotiate with Denise Schmidt for changes until contract is accepted. Jeanne seconded the motion, and all were in favor.

New Business:

Sue presented the QU steering committee dates for a quarterly scheduled that includes January, April, July, and November to allow for budgeting and position changes for last quarter meeting. Sue motioned to accept this schedule and Pam seconded. All were in favor.

Awards Committee: Marsha Walper requested via email a discussion on whether to solicit nominations this year for the Distinguished Quilter and Volunteer of the Year awards due to the Covid hiatus. After discussion, Sue motioned that we solicit for the DQ with the understanding that the Awards committee does not have to select/award if criteria is not met; and for a "Volunteer of the Pandemic" since many members continued with guild representation during Covid months. Rachel seconded and all were in favor.

Annual Quilt Show: Karen reported that the earliest the Museum will be able to say if their construction will interfere with hosting the quilt show will be April.

Challenge: Kerry asked considering the uncertainty of the quilt show dates, if the guild wanted to plan to have the Challenge quilts displayed at the July guild meeting and hold QU voting anyways. After some discussion, Pam moved to plan for the Challenge to proceed this year whether the annual show occurs. Ann seconded and all were in favor.

Bus Trip: Tara reported that Christine Walsh received an email from the bus company asking if we wanted to reserve a bus for the annual Jacksonville bus trip. Christine is not in charge of that committee this year and needed to know whom to direct the correspondence. Sue requested the president's email be used for the contact and she would ask at the next general meeting if enough members were interested in this for 2022.

Facebook: Tara is handling posting to Facebook for the guild but needs to be made an admin to the account. It was discussed that Dawn Griffin could probably grant that access, so Tara will reach out.

Pam moved to adjourn, and all were in favor. Meeting was adjourned at 7:50 p.m.

Submitted by Kerry Cohen, Secretary

**Quilters Unlimited 2022 Steering Committee Dates**

Meetings (6:30-8:00) - Third Thursday, Quarterly

April 21, 2022

July 21, 2022

November 17, 2022