**Quilters Unlimited Steering Committee Meeting Minutes**

**July 16, 2019**

13 - Steering Committee Members Present – Peggy Allen, Kerry Cohen, Carol Eskola, Karen Kunz, Marsha Walper, Diana Kaiser, Michele Hackmeyer, Roberta Granville, Betty Rinkel, Sue Skornia, Sue Isaac, Jeanne Brenner, Pam Doffek

Carol called the meeting to order at 6:32 PM.

It was determined that there was a quorum for the meeting

**Approval of Minutes** – The minutes were reviewed and Sue Isaac made a motion to accept the minutes as presented. Roberta Granville seconded the motion. The meeting minutes were approved unanimously.

**President’s Report**

**Announcements**:

**City Hall Quilt Show –** Carol congratulated Kerry Cohen on the success of the City Hall Quilt Show.

**Fiscal Planning Report –** Carol presented the Fiscal Planning Report for review, noting that the budget recommended for 2020 is a maximum of $14,000.00. Peggy Allen agreed that she is ok using Microsoft Excel rather than QuickBooks. Carol mentioned that she has possession of the QU laptop. Michele Hackmeyer agreed to have her husband clean up the QU laptop so it could be used. Carol will deliver the laptop to Michele. Roberta Granville made a motion to accept the Fiscal Planning Report. Sue Isaac seconded the motion and the motion was passed unanimously.

**Treasurer Vacancy –** Carol advised that Peggy Allen has agreed to volunteer for the Treasurer position.

**Treasurers Report** – The 2019 Budget to Actual Report through June 30, 2019 was presented for review. The financials were reviewed and there was a limited discussion.

**Membership Vice President Report –** Betty Rinkel advised that fifty-six (56) members attended the July 2019 QU meeting. Betty Rinkel reported the following membership payments received:

79 Paypal

21 Cash

61 Check

161 of 200 members have paid. Lengthy discussion on attendance of meetings. Marsha Walper noted that it would be interesting to find how many new members continue to attend QU meetings. It was mentioned that some members may not attend because of transportation issues so it was recommended that an article be published in the newsletter to connect members with rides. Jeanne Brenner agreed to be the contact named in the article and will assist to coordinate rides for those members.

**Old Business**

**Steering Committee Reorganization –** Pam Doffek presented a chart of 14 positions for Steering Committee rather than the current 32 Steering Committee members. A lengthy discussion ensued. Pam explained that the objective of reorganizing is to reduce the number of attendees required for a quorum and to lessen the stress for members that are reluctant to volunteer for positions because they do not want to attend meetings. Pam Doffek and Carol Eskola will chart discussion, ideas with objectives, issues list, FAQ for next Steering Committee for further discussion. This matter was tabled.

**Opportunity Quilt** – It was recommended that the Opportunity Quilt continue to have two (2) line items in the budget with an \* for footnote to the budget that explains the allocation.

**Fees for Workshop –** This matter was tabled.

**Committee Reports**

**Library** – Jeanne Brenner advised that the library is being used.

**Audio Visual Coordinator –** Michele Hackmeyer had nothing to report

**Programs, Sit and Stitch and Awards Committee –** Marsha explained that the Awards Committee met and has made some decisions about the distinguished quilter award.

**Silent Auction** – Sue Skornia has received thirteen (13) quilts so far for the silent auction.

**City Hall Quilt Show** – Kerry Cohen advised that she received 39 quilts to display at the City Hall Quilt Show. The show will continue until July 29, 2019. She received an email from Westminster that they are bringing their residents on the bus to the show. Show has been a success.

**Museum Quilt Show** – Karen Kunz informed the Steering Committee that she needs more quilts and that the planning for the show is going well.

**New Business** –

**Website Plug-In –** Sue Isaac explained that a website plug-in is available that would allow members to sign up to work at the Museum Quilt Show. The Website Plug-In is $39.00. Roberta Granville made a motion to approve the purchase. Michele Hackmeyer seconded the motion. The motion was passed unanimously.

**Meeting Room Set Up –** Sue Isaac was concerned that Michele Hackmeyer is handling meeting setup every month and asked if we could consider paying someone to set up for meetings. Pam Doffek mentioned that the Temple may provide janitor services to set up for a fee. Carol Eskola will check with the Temple and advise.

The meeting was adjourned at 7:59 PM.