**Quilters Unlimited Steering Committee Meeting Minutes**

**July 17, 2018**

12 - Steering Committee Members Present – Marsha Walper, Christine Walsh, Carol Eskola, Hattie Pennie, Michele Hackmeyer, Karen Skinner, Janice France, Kerry Cohen, Sue Isaac, Diana Kaiser, Lynn Geariety, Roberta Granville

Kerry called the meeting to order at 7:00 PM.

It was determined that there was a quorum for the meeting

**Approval of Minutes** - Kerry advised that the minutes from the May 15, 2018 Steering Committee Meeting were circulated via email. It was noted that Roberta’s name was spelled incorrectly and there was a minor typo in the last sentence in the Notebooks section on page 2. Michele made a motion to accept the minutes with the 2 edits. Karen Skinner seconded the motion. The meeting minutes with the 2 edits noted were approved unanimously. Diana agreed to make revisions and send updated version of minutes to Kerry via email.

**President’s Report**

**Announcements**:

**Extended Use of Room** – Kerry advised that the room at the temple is available at this time during the day of QG Meetings until school starts. The temple will confirm ongoing availability after school starts. Jeannie and Dawn have requested the room during the day for Bits & Pieces group and other philanthropy on a regular basis. Kerry to discuss with Jeannie and Dawn whether to pursue use of the room. It was noted that QG is not willing to pay any additional money for extended use of room.

**Fiscal Planning Committee Update** – Kerry advised that the committee is finalizing a date to meet to discuss fiscal planning, reporting, financial information and projections for the Steering Committee as well as to review current policies on such reporting. There was a lengthy discussion concerning reporting formats and content that would be most beneficial to the Steering Committee, in addition to long term sustainability of QG if certain sources of income became unavailable. Janice provided the Steering Committee with the current account balances and stated that sufficient funds on deposit to continue for a couple of years. It was agreed that the Steering Committee is pleased with the format and content of the income and expense reports currently provided by Janice France. Karen Skinner mentioned that if any changes to the Treasurers book are required, a group may get together to proposed the changes and present to the Steering Committee.

**Treasurers Report** – The 2018 Budget to Actual (Unaudited) report through July 14,2018, was distributed to the members present. Janice asked about a deposit of $82.00 deposit made on May 11, 2018. None of the Steering Committee members present could provide information.

**President – Elect – Form Nominating Committee -** Carol Eskola asked for volunteers from the Steering Committee and Marsha volunteered. Carol has contacted Wendy Stone. Karen Skinner agreed to send out an email blast to ask for volunteers to fill the open positions on the Steering Committee. There was discussion concerning the number of volunteers required for the nominating committee as well as number of volunteers that could be Steering Committee members. It was suggested that the Policies and Procedures be revised to reduce the number of nominating committee members from 5 to 3. Kerry to draft proposed edit and present at the next Steering Committee meeting. Michele reminded everyone that the slate is to be announced at the September 2018 meeting.

**Membership Vice President’s Report -** Karen Skinner advised that we have 5 new members since our last meeting for a total of 175 members. New member get-together is scheduled for August 12, 2018 at the Bradfordville Community Center from 2 – 4 pm. Karen sent a reminder to new members to RSVP by August 3, 2018. Diana asked that reminder message be sent to Steering Committee members. Drinks and light snacks will be provided. Steering Committee members that attend are welcome to bring appetizer or light dish. Elizabeth Hawker will give a demonstration and if anyone has ideas for activities during get together, please let Elizabeth know. It was recommended that we consider new member get together every 4 months or so and there was some discussion on giveaways for new members. No decision at this time.

**Old Business**

 None

**Committee Reports**

 **Museum Show** – Sue Isaac advised that there are 87 entries for the Museum Show. Marsha reviewed all entries and reclassified some quilts. Marsha advised that 18.6% are 1st time exhibiters. There are 2 mini quilts that were submitted, not enough for a class (must have 3). Marsha will ask Barbara to contact the 2 members that submitted the mini quilts to reclassify them. There is 1 quilt submitted by a child. We may want to consider reclassifying youth, new, etc., for person submitting in the future. Sue will send the list of entries to Michele and Hettie 2 weeks before August 18, 2018.

**Challenge Quilt** - Hattie Pennie advised that 50 tickets for the challenge quilt have been sold.

**Travel Coordinator** – Christine Walsh provided an update for the bus trip scheduled for September 22, 2018. The cost is $35.00 and we need more people to register. She has eight (8) more registrants for a total of thirty- six (36) to date. There are 56 seats on the bus.

**Philanthropy –** Everyone complimented Roberta Granville for the wonderful job she has done with the Quilts of Valor. Lynn advised that she is still collecting blocks from the membership for the end of year nap quilts.

**New Business –** Karen Skinner in organizing a charity sewing party hosted by QG. She will need to rent a room and Kerry agreed to use $65.00 that is in the budget for the President. It was suggested that Karen contact Woodville, as that is the preferred location. Karen will work on location and scheduling.

Sue Isaac made a motion to adjourn the meeting and Carol Eskola seconded the motion.

The meeting was adjourned at 8:13 PM.