

Minutes
Steering Committee
November 17, 2015

The meeting was called to order at 7:08 by President Karen Skinner at Thomasville Road Baptist Church. Those attending, and their offices, were Kerry Cohen, Publicity 2015 & 2016; Karen Kunz, Boutique 2015, Silent Auction 2016, Opportunity Quilt 2017; Susan Dickerson, Membership Co-Chair 2016; Heather Strickland, Treasurer 2015 & 2016; Karen Skinner, President 2015, Newsletter 2016; Judy Stricklin, Secretary 2015 & 2016; Marsha Walper, Sit'n'Stitch 2015 & 2016, Awards 2016; Michele Hackmeyer, Philanthropy 2015 & 2016; Hattie Pennie, Museum Quilt show 2016; Stephanie Guttman, Challenge Quilt Co-Chair 2016, Greeting Committee Assistant 2015 & 2016, Helping Hands 2015 & 2016; Sue Skornia, Welcome Committee 2015 & 2016; Betty Rinkel, 2015 Opportunity Quilt, Audio Visual; Miriam Baldwin, Door Prizes 2015; Kris Klob, Door Prizes 2015; Wanda Crowe, Block of the Month 2016; Laura Keller, Challenge Quilt Co-Chair 2016, and Wendy Stone. Pam Doffek, 2016 President, and her President-Elect, Peggy Allen, were both absent due to illness.

Karen reviewed procedures for the new officers, and reminded them to refer to the Bylaws and policies. Distribution of notebooks for 2016 has been delayed. Incoming President Pam Doffek will be developing a schedule for next year's meetings, and the next Steering Committee will be on January 19, 2016, at Temple Israel.

A motion was made by Betty Rinkel, and seconded by Marsha Walper, to approve the minutes of the September meeting; the motion was approved by the members.

Heather Strickland gave a financial report showing \$8300 in the checking account, and slightly over \$9000 in a Certificate of Deposit. The Opportunity Quilt has brought in \$557, and Membership \$2235. It was commented that workshops by members and the Boutique "are saving our bacon".

Discussion ensued concerning next year's budget. Stephanie Guttman asked about monies from sale of Challenge Quilt rules. Last year all money was distributed as prizes; this year 50% of collections, less expenses, will go to prizes. Marsha Walper asked about funds for printing of labels for the museum show and for ribbons. Karen Skinner proposed, and members approved an increase to \$1000 for the museum quilt show.

A "special note" in the budget provides \$800 for filing fees to the IRS to change the guild status from 501-c4 to 501-c3, and for a new quilt stand. This will be spent only if the budget is healthy.

A motion was made, and seconded by Michele Hackmeyer, to approve the budget as amended; it was approved.

The success of the Boutique was reviewed. They have sales scheduled this Saturday at Bradley's Country Store, and at Dorothy Oven Park, and plan to set up a table at the December guild meeting to sell to members. It was suggested that if there are sufficient items remaining the committee might

consider participating in Matinee of the Arts at Tallahassee Museum on February 13. This is a COCA Seven Days of Opening Nights event with free admission and always draws a crowd.

There was discussion of continuing the Boutique next year. Since we will be returning to the museum for a show, there was not a lot of enthusiasm, and it will be considered later if events warrant.

It was revealed that Karen Kunz has been paying entry fees out of her own pocket. Karen Skinner requested that when committee chairs pay such expenses, they submit a reimbursement form noting "donation" so that the guild will be aware of the actual cost of operation

Plans for the December general meeting were reviewed. There will be a sale of Boutique items prior to the meeting. The program will be demonstrations of several techniques as well as the regular Show and Tell. The drawing for the winner of the Opportunity Quilt will be held. No special fanfare is planned but members were reminded to return their ticket stubs to be eligible to win. New officers will be installed.

Hattie Pennie, Betty Rinkel, and Marsha Walper met with the Museum staff, and Betty provided a summary. The 2016 show will be July 28 through September 18. (The City Hall show ends June 20 so there will be no conflicts in dates.) There have been changes in the display areas and it is essential that the measurements of quilts be accurate so that plans for hanging can be precise. Senior management wants quilts to have a "Florida" theme or connection.

Since no chairman has been found, plans for a Spring Opportunity Quilt have been dropped, and the quilt will be returned to the donor.

Karen Skinner is replacing Selena Foo as Newsletter editor, and noted that articles for the December issue are due November 25, and December 30 for January newsletter.

Jessica Duke and Karen have been compiling resource information for members and are ready to put it on the website. Stephanie Guttman suggested that it be listed under Helping Hands.

The Advertising Committee will meet November 24, and the next Steering Committee will be January 19, 2016.

There being no further business, the meeting was adjourned at 8:15

Respectfully submitted,

Judy Stricklin, Secretary